

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<u>San Francisco AIDS Foundation</u>	Division/Section	<u>Community Health Equity & Prevention</u>
	<u>1035 Market Street</u>	Exec. Administrator	<u>Tomas Aragon M.D. TJA</u>
Address	<u>Suite 400</u>	DPH Administrator	<u>Tracey Packer <i>tp</i></u>
	<u>San Francisco, CA 94102</u>	Program Administrator	<u>John Melichar</u>
Contact	<u>Joe Hollendonner, CEO</u>	Contract Analyst	<u>Irene Carmona</u> Phone <u>437-6221</u>
			Phone <u>554-2652</u>

Request for approval of a new contract with the **San Francisco AIDS Foundation**, in the amount of **\$916,907** which includes a 12% contingency, to provide **Syringe Clean Up Program** services, for the period **May 1, 2018 through June 30 2019 (1.2 years)**.

Sole Owner
 Non-Profit
 DBE
 RFQ- Number: _____ Date: _____
 New
 Renewal
 Mod
 Sole Source - Approval Date: 6/02/17(21.42)

Number of years DPH has been doing business with this organization: >20 years

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(NEW)	05/01/18-06/30/19	
Funding Sources:			
<u>General Fund</u>		5/01/18-6/30/18	\$116,667
<u>General Fund</u>		7/01/18-6/30/19	\$700,000
<u>Federal CDC Grant</u>		5/01/18-6/30/18	\$2,000
<u>TOTAL PROGRAM AMOUNT</u>		5/01/18-6/30/19	\$818,667
<u>Contingency 12%</u>		5/01/18-6/30/19	\$98,240
<u>NTE Amount</u>		5/01/18-6/30/19	\$916,907
<u>Contract FTE</u>			10 FTE

<u>PROPOSED:</u>	<u>No. Of Clients</u>	<u>Number</u>	<u>Unit</u>
<u>Mode(s) of Service & Unit of Service Definition</u>	<u>Duplicated</u>	<u>Of</u>	<u>Cost</u>
	<u>Unduplicated</u>	<u>Units</u>	
<u>Syringe Clean Up Program – Start Up (5/01/18-6/30/18) GF (months)</u>	No direct services.	2	\$58,333.50
<u>Syringe Clean Up Program (7/01/18-6/30/18) GF (hours)</u>	No direct services.	3,000	\$233.34
<u>Syringe Clean Up Program – Start Up (05/01/18 – 06/30/18) CDC (months)</u>	No direct services.	2	\$1,000.00

Explanation of Service:

The San Francisco AIDS Foundation (SFAF) is the lead on the Syringe Access and Disposal Collaborative, a joint effort of five agencies that provide syringe access and disposal services. Currently the collaborative provides disposal through each of its 13 sites and regular “street sweeps” to collect needles and engage with clients to provide referrals to ancillary services and/or drug treatment. The Mayor of San Francisco and the Health Director have requested that the San Francisco AIDS Foundation hire staff to provide additional needle litter clean-up in the City. The City has requested that the funding in this contract be used to hire ten full-time equivalent staff (through SFAF only) whose sole work function is to perform needle litter clean-up. This “needle litter clean-up” is a new activity and provides no direct services to clients. This contract will be overseen by the Environmental Health and the Community Health Equity and Promotion branches.

With this new funding SFAF estimates it will be able to provide more than 3,000 hours of clean-up.

The first two months of this program are considered the start-up period. Start-up includes such human resources functions such as 1) writing job descriptions 2) posting of positions 3) conducting interviews 4) planning to include possible interim or long-term opportunities for current staff 5) orientation of new staff to the organization, 6) developing protocols, 7) providing on the job training for the specific duties of the position and the purchase of a small van to transport staff to clean-up locations and transport syringe litter and other medical waste from those locations.

Additional non-labor related start-up costs also include purchase of equipment such as tongs, gloves, protective clothing, branded jackets, sharps containers, raingear etc.

New clean-up efforts will begin June 1, 2018, with the program fully staffed and operational by July 1, 2018. The clean-up will occur 7 days a week and will be between 6am and 7pm.

Background

Syringe access is a major reason that San Francisco can pledge to “Get to Zero” in the battle against HIV/AIDS. Syringe access and disposal programs are proven effective disease control strategies and a key component to HIV and Hepatitis C prevention. Syringe access and disposal programs also provide participants with a gateway to care, such as: detox and drug treatment, medical and mental health services, counseling and referrals, HIV/HCV testing and treatment, and housing and shelter services.

Since the inception of the Syringe Access Collaborative contract, San Francisco AIDS Foundation has been meeting the needs of people who inject drugs and provides the bulk of supplies to this population. To ensure prevention of infection and wounds, and to reduce the spread of disease, one-time syringe use is recommended.

Research has shown that cities with syringe access programs have less needle litter than cities without these programs. The 13 syringe access and disposal sites account for the largest number of properly disposed needles in the city. Yet, needle litter is an environmental health problem for San Francisco, and this new program builds on several existing efforts to make improvements in that area.

SFAF and the City have increased their disposal activities to address increase of discarded syringes.*

- 1) There are 19 outdoor sharps containers (12 smaller boxes and 7 larger kiosks) funded by DPH, emptied by SFAF and SF Environmental Health;
- 2) The DPH Community Health Response Team of 4 staff members responds to community concerns about improperly discarded syringes and performs regular scheduled sweeps and community engagement in areas considered “hot-spots, primarily in the downtown and Civic Center areas”;
- 3) Healthy Streets Operation Center (HSOC), a coordinated City effort to address concerns about homelessness and street behaviors. 311, DPW, DPH, HSH, SFPD, DEM working together to address complaints of many kinds.

- 4) Collaboration with City & Community agencies/programs, such as the Fix It Team Downtown Streets, Community Benefits districts, and our funded providers to address community concerns and conduct syringe clean up.
- 5) SFAF and its partners have weekly “community clean-ups” where the public is invited to engage in clean-up activities and work with staff and other volunteers.

People who inject drugs can and do wish to discard of syringes correctly as evidenced by the use of kiosks, popularity of “fit packs” for individual disposal, participation in community clean-ups and number of syringes returned at syringe access sites. Rising concerns about homelessness and cleanliness have increased the City’s interest in syringe disposal.

The needle clean-up services in this contract will contribute to the increasing needle clean-up efforts in San Francisco.

Monitoring Report/Program Review & Follow-Up:

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assessing and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure that their cultural competency plan is current and in compliance with Departmental procedures.

Listing of Board of Directors and Executive Director:

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Recommendations:

The Department recommends approval of this contract.